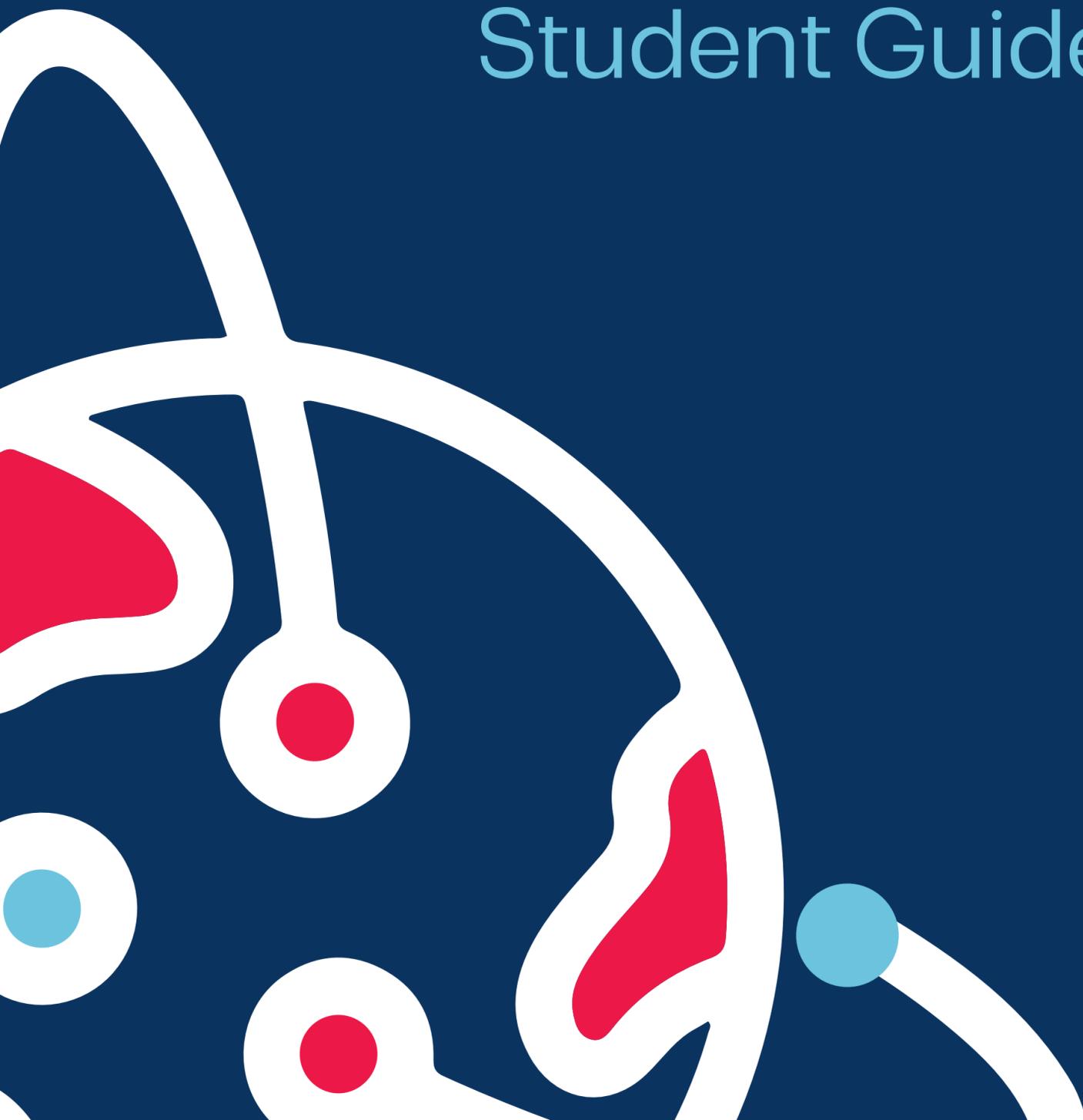


الجامعة الليبية الدولية  
LIBYAN INTERNATIONAL UNIVERSITY



# English and Global Communications

Student Guide

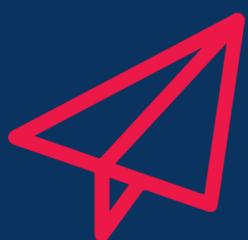


## 01. Introduction

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### Introduction to the Libyan International University

The Libyan International Medical University, established in October of 2007, was the first private national university in Libya. Since its inception, LIMU has made great strides in initiating academic excellence through the quality of its programs and the capabilities of its teaching staff and administrative officials. The university has been striving to achieve international standards by receiving academic accreditation for its various specializations and through establishing scientific partnerships with regionally equivalent institutions. Although the university originally specialized in medical specialties (hence the name), LIMU has ventured into many other fields of study, the newest of which is the English and Global Communication Program in the School of Human and Social Sciences. The English program is composed of experienced academics in the field of language learning and teaching. Our diverse staff specialize in disciplines such as linguistics, translation, cultural studies, and communication. We utilize innovative and technology-enhanced pedagogies, interdisciplinary approaches, field work and a variety of problem based as well as project based learning in all our courses. This approach will instill real-world skills in our students that will enable them to effortlessly enter the job market and compete in the global economy.



#### Message from the Program Director

I would like to welcome you to the Department of English and Global Communication which is a cutting-edge program newly established at LIMU. We offer you an educational experience that is the first of its kind in the region with courses yet to be available elsewhere in the Arab World. We stress the significance of communication, both in terms of language skills but also of cultural awareness. Our teaching methodologies emphasize learner autonomy and lifelong learning. With your choice of electives, you will tailor your educational experience to fit with your career aspirations. We will help you to develop the skills necessary for your employment in the global marketplace by enabling you to become culturally sensitive with the communicative abilities that will foster your participation in any career you choose.



## Vision

### Vision of the English and Global Communication Program:

By communicating in English with the world, we create opportunities, connect cultures and shape a better future for our global community, at the regional and international levels.



## Mission

### Mission of the English and Global Communication Program:

- Prepares students to participate in the modern global world and broadens their career opportunities.
- Promotes the development of language skills within an intercultural framework tailored to suit the career aspirations of our students.
- Permits a variety of pathways for students to pursue in order to make their learning experience truly student-centered
- Produces graduates that are well prepared for professional and graduate study and for lifelong learning.



## **Degree Granted from English and Global Communications Program**

Upon successful completion of the courses in the program as well as the university's graduation requirements, the student is granted a Bachelor's Degree in English and Global Communication. He or she is awarded a certificate attesting this achievement.

The following requirements are necessary for admission to the English program for the purpose of obtaining a Bachelor's Degree:

## 01

The student must have a secondary school certificate, scientific or literary branch, or an equivalent recognized certificate.

## 02

The student must have received a grade of "Good" (65%) or higher to be approved for admission.

## 03

If the student is non-Libyan, his or her residency documents must be in order for the period of study in accordance with applicable laws and other regulations.

## 04

The student must be medically fit to pursue study in the university.

## 05

The students must pay the tuition fees in accordance with the university's rules.

## 06

The number of students accepted to study should be proportional to the capacity of the program.

## 07

If the student applying for study meets all of the previous conditions, an entrance examination is taken by the student followed up with a personal interview, and the decision to accept the student will be made based on these results.

## 08

Signed submission of a statement by the student and his or her guardian acknowledging that they have fully reviewed the regulations for study, examinations, and discipline in the School as well as the regulations for tuition fees, the ethical charter, the code of conduct and a pledge to abide by the provisions therein.

The study system in the English program represents a closed system of two semesters per academic year. The number of total credit hours for the program equals **126 hours**.

For each semester, particular courses are offered. In the first year, two English skills courses per semester are characterized as a Foundation level; in these courses, students receive intensive training in the four skills (reading, writing, listening and speaking) and two subskills of English (grammar and vocabulary). In addition to the skills courses in English, two semesters of Intensive Italian courses are compulsory. Students may continue to study the Italian language through their choice of elective courses in subsequent semesters.

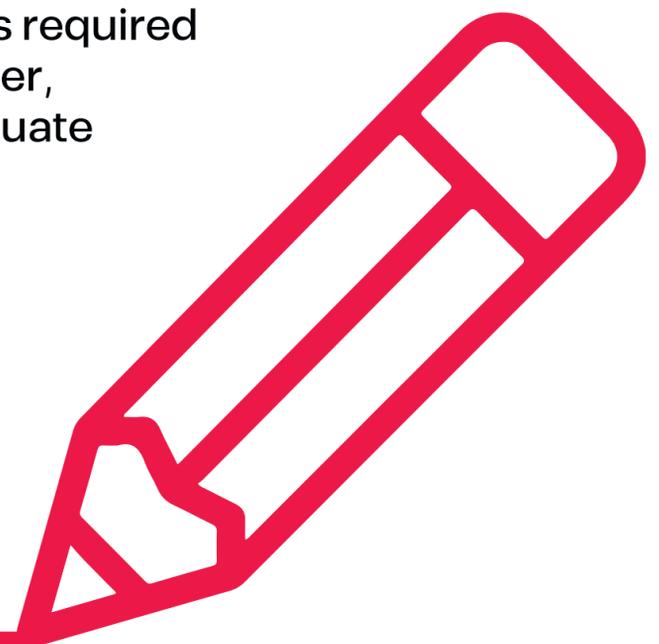
Certain university required courses are offered in the first semester, such as Critical Thinking, ICT Skills and the Arabic language. From Semester three of the second year, all courses are specialized for the study of linguistics, communication, translation and other areas.

The language of instruction is entirely in English, with the exception of some of the university requirements such as the Arabic language.

In all cases, modern learning systems are utilized in one form or another of interactive learning in the English program, such as flipped classroom as well as problem-based, project-based and task based learning. Students will participate through the above activities as well as through discussion panels, lectures, practical sessions, scientific seminars with writing reports and scientific research. These modern teaching methods are established in order to ensure the achievement of the vision and mission of the English and Global Communication Program.

To achieve the above, a variety of electronic educational applications are utilized which will facilitate student access to learning resources and to ensure interaction between students and their learning environment. Some of these learning methods are implemented on the university campus while others are employed remotely.

In addition to the specified hours of instruction, the student is required to complete forty hours, an average of five hours per semester, volunteering for community service projects in order to graduate from the university.



## 06. Types of Courses

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There are three broad types of courses in the program: university requirements, core courses and elective courses in the English and Global Communication Program.

### 01 University Requirements

These consist of Critical Thinking, ICT Skills, and the Arabic language which are offered in the first semester.

### 02 Core Courses in the Program

These consist of Foundation courses (English language skills), Intensive Italian or French for the first two semesters, as well as professional and transferable skills development. Starting from the third semester, courses consist of linguistics, communications, translation and other applied topics of study.

### 03 Elective Courses in the Program

starting from the second year, students must choose one elective course per semester in order for them to tailor to their career objectives. Electives are organized into four distinct pathways: Language and Communication, Translation and Intercultural Communication, Multilingual, and Multidisciplinary (business, law, politics, etc.).

#### NOTE

Core courses are obligatory for all students in the program. The grades received from these courses as well as the electives and university requirements are counted toward the students **GPA (Grade Point Average)** in order to fulfill the successful completion of courses which entitles the student to move from one semester to the next and satisfy the university's graduation requirements.

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## Semester 1

Course	hrs
Advanced Reading & Writing	3
Intensive Listening & Speaking	3
Critical Thinking	2
ICT Skills	2
Arabic Language	2
Intensive Italian/French	6
<b>Total</b>	<b>18</b>

## Semester 2

Course	hrs
Academic Reading & Writing	3
Professional Listening & Speaking	3
Advanced Study Skills Workshop	2
Leadership and Interpersonal Skills	2
Digital Media and Literacy	2
Intensive Italian/French	6
<b>Total</b>	<b>18</b>

## Semester 3

Course	hrs
Foundations of Language 1	3
Translation Science	3
Communication Theories	3
Research Skills	3
Elective	3
<b>Total</b>	<b>15</b>

## Semester 4

Course	hrs
Foundations of Language 2	3
Translation Theories	3
English as Lingua Franca	3
Social Psychology	3
Elective	3
<b>Total</b>	<b>15</b>

## Semester 5

Course	hrs
English for Intercultural Contexts	3
Translation Strategies Tutorial	3
Developing Career Competencies	3
Diversity in English	3
Elective	3
<b>Total</b>	<b>15</b>

## Semester 6

Course	hrs
Professional Global Communication	3
<b>Interpreting:</b> International Organizations Organizations	3
Contemporary Research Methods	3
Discourse Across Time	3
Elective	3
<b>Total</b>	<b>15</b>

## Semester 7

Course	hrs
Intercultural Communication workplace	33
Legal and Business Translation	3
Research Project: Planning	3
Rhetoric: Oral + Written Communication	3
Elective	3
<b>Total</b>	<b>15</b>

## Semester 8

Course	hrs
Intercultural Studies Tutorial	33
Scientific & Technical Translation	3
Research Project	3
Communication at Work: Practicum	3
Elective	3
<b>Total</b>	<b>15</b>

## Electives

### Language and Communication

Course	hrs
Contrastive Linguistics Translation	33
Introduction to Literature	3
Language and Literary Style	3
Language and the Mind	3
Language and Power	3
Multilingualism	3

### Translation & Intercultural Communication

Course	hrs
SEO/SEA Localization	33
Game Localization in the Arab World	3
Journalistic Writing and Translation	3
Medical Interpreting & Cultural Mediation	3
Modern Technologies in Translation and	3
Interpreting	3

### Multidisciplinary Pathwayt

Course	hrs
Management Strategies	3
Principles of Marketing	3
Globalism & Political Systems	3
Entrepreneurship	3
International Law	3

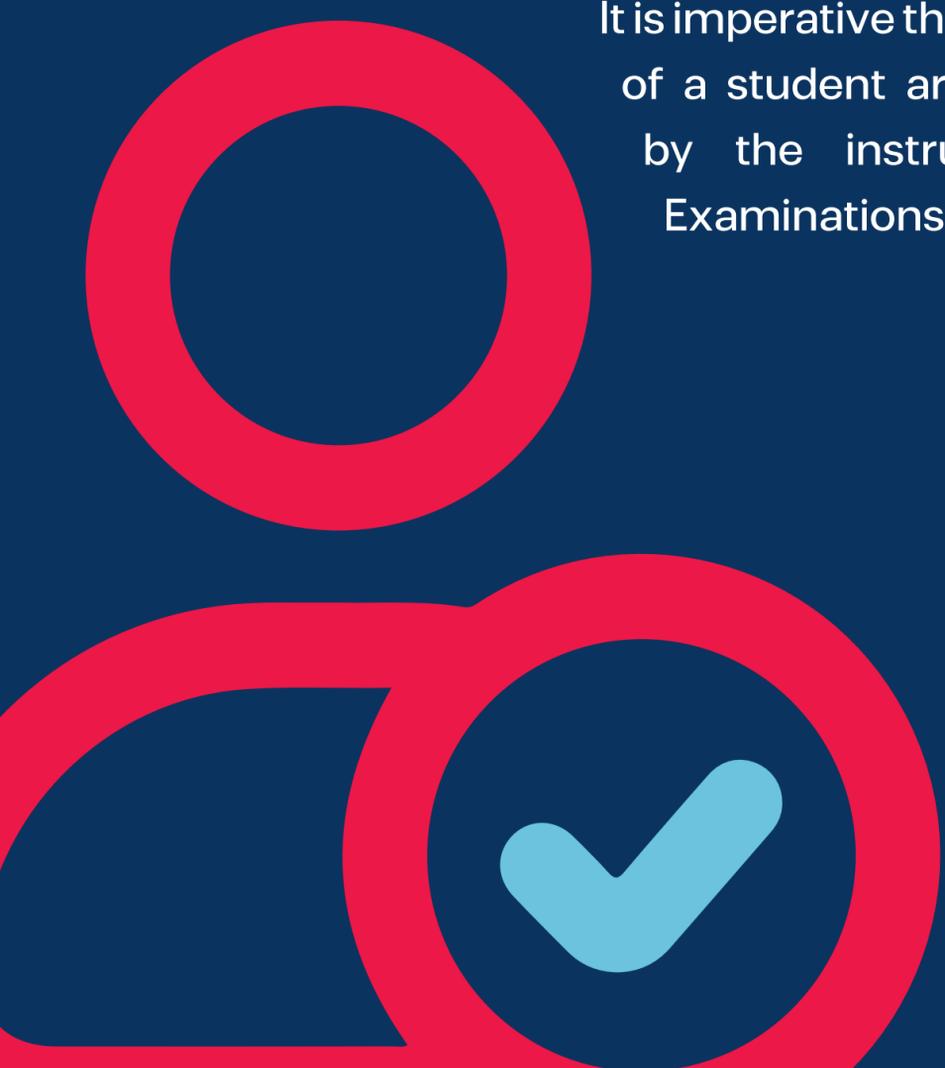
### Multilingual Pathway

Course	hrs
Microlingua 1 (Turismo, Economia, Giurisprudenza)	3
Microlingua 2 (Medicina, Farmacia)	3
Microlingua 3 (Diplomazia, Relazioni pubbliche)	3
Traduzione Professionale Multilingue A/E/I	3
Traduzione e Mediazione Culturale	3
Lingua, Cultura e Comunicazione Digitale	3
Laboratorio di Traduzione e Interpretatiato A/E/I	3

## Attendance and Absence Rules

The student must be committed to attending and participating in all the learning activities implemented in the program as well as accompanying activities that fulfill all necessary educational obligations.

The permissible percentage of absence from any course is set at 25% of the total learning activities specified for that course. If a student exceeds this rate, he or she is deprived of taking the final examination for that course. This rate is equivalent to an absence of three lectures which is permitted without an excuse accepted by the course instructor and the Study and Examinations Office.



It is imperative that students attend class on time: two cases of a student arriving late without any excuse accepted by the instructor and the Office of Study and Examinations is counted as one absence.

Assessment of students is conducted in the following manner.

## General Theoretical Courses

Discussion and presentations	10%
Written assignments	10%
Quizzes on the electronic platform	20%
Midterm examination	20%
Oral Examination	10%
Final Examination	30%

## Specialized Courses

Discussion and presentations	10%
Written assignments	10%
Quizzes on the electronic platform	10%
Midterm examination	20%
PBL (Problem based learning)	20%
Final Examination	30%

### NOTE

The English and Global Communication Academic Council may make minor modifications whenever it is deemed necessary.

The student's overall grade is calculated according to the following:

Percentage	Letter Grade	GPA Scale
90-100%	A+	90-100% 3.60 to 4.00
85-90%	A	3.40 to 3.60
80-85%	B+	3.20 to 3.40
75-80%	B	3.0 to 3.20
70-75%	C+	2.80 to 3.00
65-70%	C	2.60 to 2.80
60-65%	D+	2.40 to 2.6
50-60%	D	2.00 to 2.40
<50%	F	-2.00

**The student is considered to have failed the course in any of the following cases:**

- If his or her rate of absence exceeds 25% of the total learning activities specified for the academic course.
- If he or she is absent from attending the final examination without providing a written excuse for the absence within a week of the date of the final to the Office of Study and Examinations provided that the course instructor and the program director approve the excuse within three days.
- If the percentage of success is not achieved at 60% of the total grades of the courses.

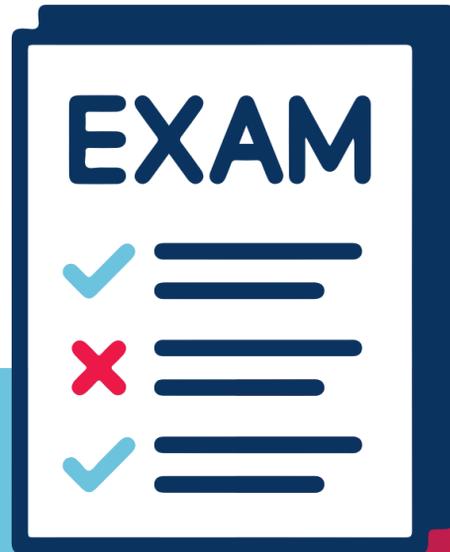


With regard to **repeating failed subjects**, the student may retake one to two courses in the following semester so long as he or she recognizes the extreme burden of 6 credits to the already 15 hour credit load for that semester. The student must be advised accordingly by his or her academic supervisor.

In the event that the student does not pass three courses, he or she is forced to repeat the semester for those courses that were failed in order that the cumulative GPA can be improved. He or she is exempted from the courses that were successfully completed that semester

### Midterm Examinations

Midterm examinations are held according to the approved schedule announced at the beginning of the semester via Moodle. The course instructor is responsible for announcing the results of the exam within a maximum period of one week from the date of the exam. He or she must give the students the opportunity to view their test papers in order that they can benefit from identifying the shortcomings of their answers. Course instructors must submit the results statement to the program administration within a maximum period of one week from the date of the exam.



### Final Examinations

Final examinations are held at the end of the semester according to the approved dates announced at the beginning of the semester. The exact schedule for final exams are announced in advance. Exams are prepared in accordance with the program's approved examination preparation standards.

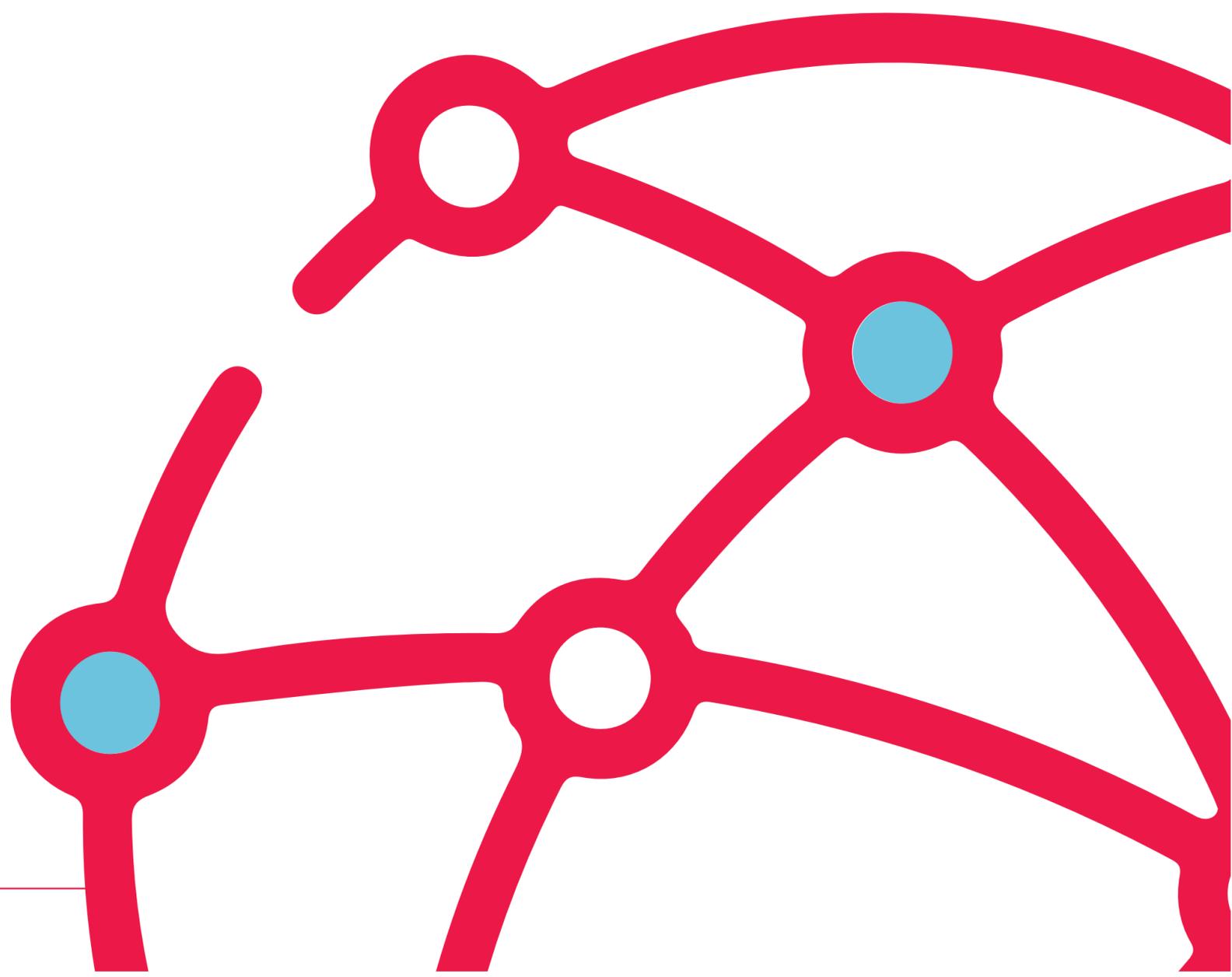
In addition to midterm and final examinations, continuous assessment methods are utilized which include grades for participation, discussion, quizzes, written assignments, research papers and projects as well as project- or problem-based learning activities.

## 12. Rights and Responsibilities of Students

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The duties of the students of the English and Global Communication Program include the following:

- 01.** Commitment to attend and participate in the learning activities implemented in the program and their accompanying activities, and to perform all necessary educational obligations such as attending and participating in PBL sessions, performing presentations and other self-learning activities.
- 02.** Commitment not to exceed the permissible percentage of absence, since the student is deprived of the opportunity to take the final exam for any course if his or her absence exceeds 25% of the total learning activities specified for the course, at a rate of three times during the semester without an excuse accepted by the course instructor and the Office of Study and Examinations. Moreover, one absence is counted for every two cases of students being late without an excuse.
- 03.** Commitment to attend and participate in field visits and volunteer community service.
- 04.** Commitment to filling in the evaluation questionnaires requested by the Quality and Performance Department.



## 12. Rights and Responsibilities of Students

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### English and Global Communication Program students possess the following rights:

- 01.** They are entitled to communicate their opinions and suggestions through their representative to the Student Union.
  - 02.** The student union representative has the right to attend the weekly meeting of the English program council in order to present their opinions on the agenda for the meeting.
  - 03.** If the student is transferring from another school at the Libyan International University, the student has the right to be exempted from the university general courses or to re-take them for the purposes of improving their overall cumulative average.
  - 04.** The student has the right to meet their academic supervisor to take their advice and receive their guidance regarding effective methods to improve academic quality and raise the student's GPA.
  - 05.** The student has the right to meet with a member of the Student Affairs Office to receive assistance in highlighting his or her energies and abilities in addition to learning how to evaluate his or her weaknesses in order to overcome them.
  - 06.** The student has the right to receive training and support in order to be able to utilize the e-learning platform Moodle so that they are able to hand in assignments, and take quizzes and exams smoothly without facing any technical difficulties.
  - 07.** In order for the appropriate climate for interactive activities to be achieved, the student has the right to study in groups which do not exceed 25 for each course; however, exceptional cases may be permitted by the English program.
  - 08.** It is prohibited for instructors to merge two groups of students for one lecture as this would not be conducive for appropriate interaction between instructor and students.
  - 09.** A student who has failed a course may file a grievance in accordance with the deadlines specified for that purpose while considering the financial fees for such procedures.
  - 10.** If a student objects to a passing grade, he or she may submit a review request after paying a fee of 200 dinars; if the grade is changed in favor of the student, the money will be returned, but if the grade is not changed the value will not be refunded and will be used to promote scientific activities in the program.
  - 11.** The student may withdraw completely from all courses in the semester no later than one month before the end of the semester, provided the conditions in Article 25 of the English and Global Communications Program Regulations are met.
  - 12.** The student has the right to file a complaint via the e-mail address specified for such a purpose in order to maintain complete confidentiality.
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# We are Here to Help

If you need any help, please call us.

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